Manor Gardens Primary School

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Manor Gardens Primary School
manorgardens_primary school

02 November 2026

Dear Parents

SCHOOL FEES 2027

The proposed budget for 2027 was considered and approved at the Annual Budget Meeting held on 29 October 2026. The school fees for 2027 will be **R 43 880.00** for Grade R pupils; **R41 420.00** for Grade 1 – 7 pupils. The payment of these school fees is compulsory in terms of the South African Schools Act (No. 84 of 1996). In order for us to continue providing an excellent education at Manor Gardens Primary School, it is essential that parents pay school fees in full and timeously. Please note that the state only pays for 12 teachers and one general assistant. The school pays for 18 teachers, 5 general assistants, 4 admin staff, 2 sports coordinators and several sports coaches through funds generated by the payment of school fees.

A resolution was adopted at the Annual Budget Meeting held on 29 October 2026, that the Governing Body applies the South African Schools Act (No. 84 of 1996) procedure and criteria for partial or full exemption of parents from the payment of school fees if applicable and justified. Please note, however, that both parents are jointly and severally liable for the payment of school fees until an exemption application has been approved. A copy of the regulations relating to the exemption of school fees is available at the school. All applications will be held in strictest confidence. Should you require an exemption form please advise the Governing Body in writing.

The 2027 school fee payment commitment forms attached to this letter need to be filled in by both parents or both guardians and submitted by **Wednesday 18 November 2026**. Any payments made should be to the following account:

Name of Account	:	Manor Gardens Primary
Name of Bank	:	FNB
Account No.	:	507 102 870 68
Branch Name	:	DAVENPORT
Branch Code	:	220226
Reference	:	School fee account reference number per your statement

In conclusion, we urge all parents to continue showing the high level of support that they have shown the School in past years and, in particular, to make the school fee payments necessary to ensure our children continue to enjoy a quality education.

Yours sincerely

SANDIPA RAMKISSOON
GOVERNING BODY CHAIRPERSON

CHARLES MORGAN
PRINCIPAL

MANOR GARDENS PRIMARY SCHOOL FEE COMMITMENT FORM – 2027

SURNAME OF PUPIL: _____

FIRST NAME OF PUPIL: _____

CURRENT GRADE 2026: _____

SIBLING/S IN SCHOOL: YES/NO STATE NAME AND GRADE:

NAME: _____ GRADE 2026: _____

NAME: _____ GRADE 2026: _____

COMMITMENT:

1) I, _____ (full name of Parent/Guardian)

I.D. Number: _____

Contact Number: _____ E-Mail: _____

2) I, _____ (full name of Parent/Guardian)

I.D. Number: _____

Contact Number: _____ E-Mail: _____

I / We, the undersigned parents / guardians (delete whichever is not applicable) do hereby confirm that I / we accept responsibility as PARENTS as defined in terms of the broader definition of parent in section 1 of the South African Schools Act No. 84 of 1996 (the Act). This is in terms of the education provided / to be provided by Manor Gardens Primary School to: (ONE FORM PER LEARNER)

_____ (full name of pupil).

I / We acknowledge and specifically undertake to be responsible for the school fees of the said pupil as set out in Section 40 of the Act for the duration of my child/ren's tenure at the school. I am /we are indebted to Manor Gardens Primary School for the annual school fees as approved by a majority of parents present at the Annual Budget Meeting.

In the event of my failing to make timeous payment of any amount due in terms hereof, the whole outstanding balance of the agreed indebtedness shall then immediately become due and payable. Manor Gardens Primary School shall be entitled to institute legal action against me for recovery thereof and I shall be liable for the payment of all attorneys' costs including collection commission incurred by Manor Gardens Primary School in respect of such proceedings.

A. The School may hold and process by computer or otherwise any information obtained about the Parent/s as a result of their liability for school fees. The School may conduct a credit enquiry and/or credit information search about the Parent/s with a credit information bureau, persons acting as their agents and/or other credit grantors. In the event of fees due I/we authorize the school to have my/our name/s listed with them. The School may transmit details of how the Parent/s have performed in meeting their obligations in terms of their school fee obligations and share such information with other credit grantors for the purposes of making any credit risk management related decisions.

B. If the Parent/s fail to meet their school fee obligations, the School may record the Parent/s non-performance with a credit information bureau. Any information conveyed to a credit information bureau will be available to other credit grantors and used in making credit risk management related decisions.

C. The School may:

- Monitor the Parent/s payment behaviour by researching the Parent/s record at one or more credit information bureaus;
- Record and transmit details of how the Parent/s have performed in terms of their school fee obligations reflecting how they have conducted themselves in meeting these obligations.
- The Parent/s acknowledge and agree that any information regarding their credit worthiness, defaults in payment to the School, and details of how they have paid their school fee obligations with the School may be disclosed to any other creditor of the applicant or school and/or to one or more credit information bureau.

D. Should the School grant any parent any indulgence in the payment of school fees, this undertaking in no way changes the fact that the payment in full of school fees is a statutory duty and not a voluntary agreement, particularly not a credit agreement as defined in Terms of The National Credit Act No 34 of 2005.

E. Pupil insurance is not included in the school fee. It is the parent's responsibility to purchase this insurance from a private company.

I choose as my Domicilium Citandi Et Executandi the following address, e-mail address and cellphone number (i.e. the address to which all correspondence with regards to school fees should be sent either by post, e-mail and / or What's App).

Address in full: _____
(Physical address)

_____

_____

Contact Number: _____ E-Mail: _____

Contact Number: _____ E-Mail: _____

SIGNED AT_____THIS ____ DAY OF MONTH _____ YEAR_____
(TOWN)

_____ _____
PARENT/GUARDIAN SIGNATURE PARENT/GUARDIAN SIGNATURE

MANOR GARDENS
PRIMARY SCHOOL

MANOR GARDENS PRIMARY SCHOOL FEES 2027

PAYMENT METHOD AGREEMENT

FULL NAME OF PUPIL: _____ GRADE (2026): _____

Public School fees is a statutory duty in terms of the South African Schools Act No.84 of 1996 (as amended). These school fees are payable annually in advance at the beginning of each school year.

Please Note: EFT is the preferred method for School Fee payments. With respect to credit card or cash payments, the **discounts** mentioned below will be reduced by R500.00 (Card payments) and R1000.00 (Cash Payments) on the amount payable, to account for the cost of the school/bank processing the payment. I choose the following method of payment: – Please tick the appropriate box.

GRADE R R 43 880.00

1. In Full **R 41 800.00** before 31 January 2027. This allows for a discount of 5% R2 080.00. ☐
2. In Full **R 42 220.00** before 28 February 2027. This allows for a discount of 4% R1 660.00. ☐
3. Monthly **R 4 388.00** X 10 months from 31 January 2027 to 31 October 2027. ☐
   EFT payment or Scheduled payments set up by your banking institute or via internet banking.
4. Monthly Debit Order **R 4 388.00** x 10 months as specified on the Debit Order form. ☐
   *Debit Order forms to be **requested from the finance office** – bursar@mgps.co.za.*

GRADE 1 - 7 R 41 420.00

1. In Full **R 39 340.00** before 31 January 2027. This allows for a discount of 5% R2 080.00. ☐
2. In Full **R 39 760.00** before 28 February 2027. This allows for a discount of 4% R1 660.00. ☐
3. Monthly **R 4 142.00** X 10 months from 31 January 2027 to 31 October 2027. ☐
   EFT payment or Scheduled payments set up by your banking institute or via internet banking.
4. Monthly Debit Order **R 4 144.00** x 10 months as specified on the Debit Order form. ☐
   *Debit Order forms to be **requested from the finance office** – bursar@mgps.co.za.*

SIGNED AT_____THIS ____ DAY OF MONTH _____YEAR_____

_____ PARENT/GUARDIAN SIGNATURE

_____ PARENT/GUARDIAN SIGNATURE

WITNESS: _____

WITNESS: _____

SOUTH AFRICAN SCHOOLS ACT, NO. 84 OF 1996

REGULATIONS FOR THE EXEMPTION OF PARENTS FROM PAYMENT OF SCHOOL FEES 2027

FULL NAME OF PUPIL: _____

(Mark with a cross in applicable box.)

1.	Have you been informed about the amount of the annual school fees to be paid?	YES	NO
2.	Have you been informed that you are liable for the payment of school fees unless you are totally exempted from paying school fees?	YES	NO
3.	Have you been informed about your right to apply for exemption from paying school fees?	YES	NO
4.	Do you wish to apply for such exemption?	YES	NO
5.	Do you wish to be assisted in making such application?	YES	NO
6.	Has the principal provided you with the form (Annexure B) for application for exemption?	YES	NO

Charles Morgan
Principal

School stamp

MANOR GARDENS PRIMARY SCHOOL
95 DALE ROAD
MANOR GARDENS 4001
TELEPHONE: 031 261 1401
FAX: 031 261 6166

Name of Parent

Signature of Parent

Date

Name of Parent

Signature of Parent

Date