



AFTER CARE CENTRE

2025 PERSONAL DETAILS AND ENROLMENT OPTION FORM

Please complete both pages in order for the Aftercare Centre to have your details and enrolment option on record in the event that your child may have to attend. Note that no child may be left unsupervised on the school property before school or after their class lessons or extra-mural activities.

I / we wish do not wish to enroll my child _____ at the Aftercare Centre for 2025 as indicated below.

PERMANENT RATE	TIME SLOT	2025 ANNUAL FEE INVOICED IN ADVANCE	PAYABLE MONTHLY 1 JAN – 1 NOV	PARENT TO SIGN NEXT TO CHOICE
1	12h30 - 14h00	R 4 279.00	R 389.00	SIGN
2	14h00 - 17h00	R 7 315.00	R 665.00	SIGN
3	12h30 - 17h00	R 10 461.00	R 951.00	SIGN
CASUAL RATE	TIME SLOT	2025 RATE PER DAY	PAY- BEFORE -YOU-GO IN ADVANCE	PARENT TO SIGN NEXT TO CHOICE
A	12h30 - 14h00	R 62.00	R 248.00	SIGN
B	14h00 - 17h00	R 70.00	R 280.00	SIGN
C	12h30 - 17h00	R 94.00	R 376.00	SIGN

PAYMENT

- Fees for permanent attendance are payable monthly in advance from 1 January 2025 – 1 November 2025.
- Fees for casual attendance, are payable IN ADVANCE on the “Aftercare-Pay-Before-You-Go” basis.
- Any credits on the Aftercare account will carry over to the next year or be refunded on written request.
- School fee payments must be kept up to date in order for your child to attend the Aftercare facility.
- Aftercare fee payments must be kept up to date in order for your child to attend the Aftercare facility.

NAME OF CHILD: _____ GRADE: _____

DATE OF BIRTH: _____ GENDER: _____

NAME OF PARENT / GUARDIAN: _____

PERSON RESPONSIBLE FOR ACCOUNT: _____

DOMICILLIUM ADDRESS: _____ CODE: _____

TELEPHONE: _____ (Home) DOMICILIUM E-MAIL ADDRESS: _____

FATHER: _____ (Business) CELL PHONE: _____

MOTHER: _____ (Business) CELL PHONE: _____

EMERGENCY CONTACT:

NAME: _____ TEL. NO. _____

DOCTOR'S NAME: _____ TEL.NO. _____

TRANSPORT DETAILS: (If applicable) _____

CHILD'S DETAILS: (Medical Conditions/Allergies) _____

.....
SIGNATURE PARENT / GUARDIAN

.....
DATE



2025 AFTERCARE CENTRE DECLARATION AND UNDERTAKING

RETURN at your earliest convenience

➤ **CURRENT PERMANENT PUPILS IN AFTERCARE in 2024**

Please sign this declaration and return it to your child’s current Class Teacher.

➤ **CURRENT PUPILS NOT IN PERMANENT AFTERCARE in 2024**

Please sign this declaration and return it to your child’s current Class Teacher.

➤ **NEW PUPILS IN 2025**

Please sign this declaration and return it to the Finance Office.

I declare that I have studied the **2025 Aftercare Centre Prospectus** (sent as a separate document) and have acquainted myself with the rules, regulations and fee structure.

PARENT / GUARDIAN’S NAME	PARENT / GUARDIAN’S SIGNATURE	DATE

I undertake to meet my Aftercare Centre financial commitments and I understand that my child/ward may not attend the Aftercare Centre under any circumstances if I am in arrears with my Aftercare and or School fee payments.

I hereby give my consent for my child/ward to take part in any and all of the activities organized by the Manor Gardens Primary School Aftercare Centre.

I undertake to ensure that my child/ward complies with the rules and regulations of the Aftercare Centre. I understand and accept that my child/ward is expected to behave in a responsible manner and obey the school discipline rules that exist in the Manor Gardens Primary School’s code of conduct for pupils. I acknowledge that the Aftercare Centre facility will be withdrawn if my child/ward behaves in an unacceptable manner.

I undertake to collect my child timeously and understand and accept that a penalty payment of **R75.00 per every 15 minutes** for late collection will be levied which I must pay to the finance office within two days and should my child’s **late collection persist**, the use of the Aftercare Centre facility will be **terminated**.

I understand and accept that my child may only be signed out and collected from the Aftercare Centre by me and my spouse / partner, who are his/her parents or legal guardians and that under no circumstances may any unauthorized person sign out and collect my child from Aftercare Centre.

PARENT / GUARDIAN’S NAME	PARENT / GUARDIAN’S SIGNATURE	DATE

CHILD’S NAME	CHILD’S GRADE