



Manor Gardens Primary School

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MANOR GARDENS PRIMARY SCHOOL AFTERCARE PROSPECTUS 2022

All parents must read the Aftercare Prospectus and complete the attached Declaration / Undertaking and Personal Details / Enrolment Option form so that the Aftercare Centre has the necessary information on record in the event that your child may have to attend Aftercare as no child may be left unsupervised at any time on the school property. (Before the school opens in the morning or after their class lessons or extra-mural activities in the afternoon).

1. FEES

1.1 The following time slots are available:

PERMANENT RATE	TIME SLOT	2022 ANNUAL FEE INVOICED IN ADVANCE	PAYABLE MONTHLY 1 JAN - 1 NOV	HOURS
1	12h30 - 14h00	R 3 685.00	R 335.00	1.5
2	13h50 - 17h00	R 6 303.00	R 573.00	3
3	12h30 - 17h00	R 9 020.00	R 820.00	4.5
CASUAL RATE	TIME SLOT	2022 RATE PER DAY	PAY-BEFORE-YOU-GO IN ADVANCE	HOURS
A	12h30 - 14h00	R 53.00	R 212.00	1.5
B	13h50 - 17h00	R 58.00	R 232.00	3
C	12h30 - 17h00	R 79.00	R 316.00	4.5
D	R25.00 PER DAY FOR 45 INUTES OR LESS WAITING FOR PRIVATE LESSONS (i.e. HIP-HOP, etc.)		R 100.00	45 Minutes

- **CASUAL "D" FEE:** This rate is ONLY applicable for those pupils whose names are provided to Aftercare by the Private Lesson's Tutor. Parents MUST pay these fees IN ADVANCE.
- **CASUAL FEES TO BE PAID IN ADVANCE ON A PAY-BEFORE-YOU-GO BASIS.**

1.2 PERMANENT ATTENDANCE

Fees are payable monthly in advance from 1 January 2022 until 1 November 2022.

1.3 CASUAL ATTENDANCE

A minimum amount per the above table is required **BEFORE casual attendance** in accordance with the system called "**AFTERCARE-PAY-BEFORE-YOU-GO**". This is based on 4 visits per month. Should you make frequent use of the Aftercare casual option, please contact the finance office.

1.4 REFUND OF CREDIT ON THE AFTERCARE-PAY-BEFORE-YOU-GO SYSTEM

In the event of having a credit balance at the end of 2022 this amount will automatically carry over for 2023 Aftercare. However, should your child/ren leave Manor Gardens Primary School a written refund request must be submitted to the finance office.